

Minutes of the Public Hearing

held @ 5:30 p.m. prior the to the public meeting

on June 22, 2004

Present:

Tina G. Denais, City Clerk
 Councilman Terry Guilbeau, District I
 Councilman David Bonin, District II
 Councilman Keith Rousseau, District III
 Councilman Harold Johnson, District IV
 Councilman Kenny Higginbotham, District V
 Councilman Albert Romero, District VI
 Councilman Johnnie Foco, At Large
 Gene Chiarulli, City Auditor
 Brannon Decou, Chief of Police
 Jason Lopez, Fire Chief

Absent: Mayor Charles Langlinais

Councilman Foco called the meeting to order. Councilman Rousseau lead with the Pledge of Allegiance.

Freddie Vallot asked the council to consider the problems they are having with the drainage and sewage problems in this area. He always hears they are trying to get it in the budget. They flood and have sewage problems. Several other residents complained about those problems. Clearing of the ditches has helped. Councilman Foco asked him to stick around for the next meeting and they can talk about it. Mr. Vallot stated he heard the Parish has to do their share. He stated that anything the city could do will be greatly appreciated!

Councilman Foco moved to adjourn the public hearing and second by Councilman Guilbeau. Roll call:

District I = Yea	District IV = Yea
District II = Yea	District V = Yea
District III = Yea	District VI = Yea
At Large = Yea	

s/Mayor Charles E. Langlinais

s/Tina G. Denais – City Clerk

Minutes Of The June 22, 2004 Broussard City Council Meeting

Present:

Mayor Charles Langlinais
 Tina G. Denais, City Clerk
 Councilman Terry Guilbeau, District I
 Councilman David Bonin, District II
 Councilman Keith Rousseau, District III
 Councilman Harold Johnson, District IV
 Councilman Kenny Higginbotham, District V
 Councilman Albert Romero, District VI
 Councilman Johnnie Foco, At Large
 Jerry Grooms, City Engineer
 Walter Comeaux, III, City Engineer
 Gene Chiarulli, City Auditor
 Brannon Decou, Chief of Police
 Jason Lopez, Fire Chief

Mayor Langlinais called the meeting to order and lead with the Pledge of Allegiance and a silent prayer.

Adopt minutes of the June 8, 2004 Regular City Council Meeting = Moved by Councilman Rousseau and second by Councilman Foco to adopt the minutes of the June 8, 2004 City Council Meeting, subject to the revisions submitted as follows by Councilman Bonin. Councilman Bonin stated that he wanted the minutes to reflect that he talked about drainage with Walter and that the Parish stated there are funds available, pending council approval.

Roll call:

District I = Yea	District IV = Yea
District II = Yea	District V = Yea
District III = Yea	District VI = Yea
At Large = Yea	

NEW BUSINESS:

Approval of bills of the Broussard Environmental Enhancement Sewage District Board = Moved by Councilman Rousseau and second by Councilman Romero to amend the budget and transfer the following money to Broussard Environmental and Enhancement Sewage District to pay the following bills: Carroll Meaux Water Well Service for \$1,250.00; Grooms Engineering, LLC for \$5,795.00; M. J. Broussard, Inc. for \$2,235.00; Boese Environmental Law for \$7,062.50 and C. B. Talley for \$4,476.38 **totaling \$20,818.88.**

District I = Yea	District IV = Yea
District II = Yea	District V = Yea
District III = Yea	District VI = Yea
At Large = Yea	

Councilman Foco questioned if all going of these bills go toward Broussard Environmental Enhancement Sewage District. Gene stated that is correct.

Adopt Ordinance #04-272, Amending the Operating Budget of Revenues and Expenditures for the fiscal year beginning July 1, 2003 and ending June 30, 2004 and Adopting the Proposed Budget of Revenues and Expenditures for July 1, 2004 and ending June 30, 2005 = Gene explained the revised changes to the Operating Budget of Revenues and Expenditures for the fiscal year beginning July 1, 2003 and ending June 30, 2004. They were as follows:

On page 4 Occupational License revenues were changed to \$450,000 and insurance license revenues were changed to \$150,000 and Permits was changed to \$125,000 all in intergovernmental revenues.

On page 5 Bus Service we spent \$11,000 that wasn't allocated in the budget.

On page 7 City Hall building we budgeted \$251,800 and ending cost was \$289,263.

On page 11 he put \$3,100,00 for budget for the sewage pond for next year and Mayor Langlinais advised him to change it to \$0, because Mayor Langlinais stated it would be funded some other way.

Councilman Higginbotham questioned how the beer tax that has been zeroed out? Gene stated the state would no longer disburse any revenues to the communities for beer tax sales. Moved by Councilman Guilbeau and second by Councilman Higginbotham to adopt the amended Operating Budget of Revenues and Expenditures for the fiscal year beginning July 1, 2003 and ending June 30, 2004. Roll call:

District I = Yea

District IV = Yea

District II = Yea

District V = Yea

District III = Yea

District VI = Yea

At Large = Yea

Mayor Langlinais stated he met with Larry today and these are the items he came up with his requests to add to the budget for the fiscal year 2004/2005.

He did not include a cost of living increase, but he doesn't have an issue with cost of living increase of approximately 3%.

In utility department:

Request #1 = On Albertson Parkway he is requesting a 12" line from Morgan Street to LA 89 with a meter station. The original estimates were \$121,000 for the nursing home, but Larry has figured \$166,000 up to dead end of our other line. Like this we won't have to loop this. Councilman Higginbotham questioned if the infrastructure removal for Ambassador Caffery will be at our cost? Larry stated in the state right of way they will pay 80% and the town will have to pick up the other cost. Mayor Langlinais stated he didn't put this in the budget; because he doesn't feel it will be done now. The bid opening should be in December 2005. Contracts won't be signed till 2006. So this request is for \$166,000 to run a waterline from Morgan to Highway 89 on Albertson Parkway.

Request #2 = 8 inch waterline to be ran on St. Etienne Road and tied in on Moulin Road estimated cost \$46,835. Right now that is a dead end line.

Request #3 = 8 inch waterline extension for the Theatre from highway 182 across to the

property at an estimated cost of \$19,300. If we run it off of Highway 90 it would be more.

Request #4 = 8 inch waterline from Fairfield to Larrivierre Road. Morgan has a 12-inch and Fairfield has an 8-inch line. Estimated cost would be \$36,000.

All the items he is requesting will strengthen the utility system. Right now we are in the process of bidding out the waterline materials and sewer materials. This will be bid out, but all at one time.

In highways and street department:

Request #5 = Road Construction of Moulin Road, estimate cost of \$85,000. An employee from ENSCO stated they are planning on bringing a lot of people here, because their facility was named Facility of the North and South. Anything the city can do to enhance that area, will be greatly appreciated. Mayor Langlinais stated he wanted to fix the drainage problem in that area first.

In reference to LaNeuville Road. The Parish will re-construct from Youngsville Highway to Verot School Road. They will build up the road up. They will pay for the entire project. At Bonin and LaNeuville we have 2 corners and they have 2 corners. They have listened to us and they also have re-constructed Bonin Road. Mayor Langlinais requested that a roundabout be put at that intersection, similar to the one at Ridge Road and Highway 343. The parish talked about a 2 way, a traffic light or a roundabout. They requested that when the time comes we help to pay for the roundabout.

Mayor Langlinais stated that there is nothing in the budget for overlay. He requested that based on the sales tax receipts, perhaps we can address this at a later time.

Request #6 = Loul Street Park/Ida Crochet Park. Councilman Johnson received an \$18,000 grant from RDA and Mayor Langlinais stated he is requesting we put \$20,000 extra. Councilman Johnson requested that we put more to be safe. Mayor Langlinais stated we would add \$5,000 to be safe. Mayor Langlinais stated that also in Sugar Trace Subdivision, the Billeaud Companies gave up a lot to put a park in the subdivision. And they just asked us to help with some of the park facilities. So he is figured about \$3,000 for that. Councilman Bonin questioned what about putting a storm water retention pond instead? Mayor Langlinais stated this is what the Billeaud Companies want it dedicated for and anyway the location of the lot would not work good as a storm water retention pond.

In administration department:

Request #6 = City hall equipment which will be a copier, laminating machine and computer for estimated cost of \$40,000. Also \$40,000 to cover renovations to the back building of city hall and landscaping.

Request #7 = Parish President contacted Mayor Langlinais in reference to Congressional in Canada, so that the city could have representation there. This will at an estimated cost of \$3,000. This is in conjunction with City Parish and stated wide. Councilman Higginbotham

questioned if this \$3,000 will be thru Economic Development. Mayor Langlinais stated no it will be separate.

Councilmen's Request for Budget:

Request #1 = Councilman Guilbeau requested that 4 vehicles be put the capital outlay, 2 for streets and 1 for water and 1 for sewer. Estimated cost \$65,000 \$32,500 for streets and \$32,500 for water and sewer. Mayor Langlinais stated that Larry did tell him several times that he comfortable with the equipment he has now, pertaining to the tractors.

Councilman Guilbeau stated that instead of overlay funding, he feels we should put money into drainage instead. He feels we have overlaid the worst streets so far. Mayor Langlinais stated that he agrees with that. Mayor Langlinais stated that Councilman Bonin should be meeting with the Parish and from what he says we should be getting some money for drainage.

Councilman Foco stated he feels the same way Councilman Guilbeau feels, that we need to do something about the drainage, but he would like to see some road overlay.

Request #2 = The council agreed to \$100,000 for drainage and \$100,000 for overlay.

Gene stated if we are talking about drainage, that is a maintenance portion, not a capital improvement item. Gene stated he budget \$400,000 for maintenance. The council tentatively agreed to \$100,000 for drainage and \$100,000 for overlay. Councilman Bonin stated that Walter had told him it would cost \$100,000 just for the coulee behind the Duhon property. Larry stated he doesn't know the approximate cost.

Councilman Guilbeau questioned the budgeted amount of \$180,000 for casual labor, what's that? Gene stated that is for the temporary labor. He said Hayward, Andy and Gene are considered to be street maintenance. Terry stated he has posted \$217,000 and Gene shows \$180,000 was posted. How can budget \$180,00, so how can we budget \$180,000? Gene will look up those figures in the meantime.

Councilman Higginbotham questioned if this budget will be put in final capacity tonight? Gene stated yes. Mayor Langlinais these are estimates on a best guess.

In Police Department:

Request #1 = Chief Decou stated he is requesting \$93,000 in capital outlay for 2 police cars and 6 computers for the police cars. And he second's the Mayor's motion on the 3% cost of living increase, which is already in the budget. Mayor Langlinais stated generally we give 5% over couple of years, but over a couple of years it adds up. Chief Decou questioned if this includes the elected officials also? Gene stated it always has in the past.

In the Fire Department:

Request #1 = Their insurance premium has gone up form \$25,000 to \$28,000.

Request # 2 = Chief Lopez stated that they should finish paying on the fire truck in October, which was and was paid by the Fire Department. He would like the council to allow them to purchase a light duty rescue unit for about \$75,000. It will be a lease purchase agreement as the other one. Mayor Langlinais stated they had no problem with them buying the truck and the town would buy the equipment. Councilman Foco questioned if truck would respond to an accident; instead of a fire truck. Chief Lopez stated yes. This will entail for the larger trucks to stay off the road. Therefore the request is for \$20,000 for the equipment of the rescue truck in capital outlay.

Request #3 = Chief Lopez is also asking for some money to renovate station #1 for about \$30,000. He would like to change the floor and paint the walls and the ceiling and take out the cabinets. The council requested that he get some proposals for the renovations first to see how much money they are looking at.

Gene stated that will be \$20,000 for equipment and \$37,500 for transfer to debt service fund.

Street Department continues:

Request #3 continued = Gene stated Tina's records might be more up to date than his. Councilman Guilbeau questioned where are Hayward, Andy and Gene are classified? Gene stated they are in street maintenance. Gene stated if they are employees they are in salaries and if they contractors they would be in street maintenance. Gene stated street and drainage maintenance. Mayor Langlinais questioned Councilman Guilbeau if he is saying we not allowing enough in casual labor? Councilman Guilbeau stated yes, he feels if we get to the budget amount, then Larry needs to come back to the council. He has no problem with the \$185,000, but when we get to that amount the council needs to know. Mayor Langlinais asked Tina to watch when they close to the budget and then bring it to the council attention. Gene stated we can budget whatever the council wants in street and drainage maintenance. Councilman Rousseau feels we need to keep in mind all of the properties we annex, we have to maintain to all of those areas also. Mayor Langlinais stated bear in mind we don't spend as much on the outlying areas. Councilman Bonin stated would like to keep enough money in there, where the drainage money would not get absorb by the grass cutting. He suggested putting \$500,000 instead of \$400,000. Councilman Higginbotham stated that we have them at a variable cost, but if we put them on fulltime then we know where we are with the cost. Larry stated that right now he is at \$217,000 with the temp service. He also stated 75% of his cost for street maintenance has been for drainage cost. The council agreed to \$500,000 for street maintenance.

A resident complained about the drainage problems in his residential area off of West Broussard Street. Mayor Langlinais stated that's part of the problem, where the coulee is behind the resident off of Glenn Street. Mayor Langlinais stated there is a meeting tomorrow about this drainage issue; to go upstream and clean the coulee. Councilman Higginbotham questioned about the sewer problems they stated that they are also having? Mel stated it could be sewer infiltration. Mel stated could it be some people with broken clean outs that the water goes into. Mr. Vallot asked if have to have the landowners permission to dig ditches? Mayor Langlinais stated no as long as it is in the drainage right of way. Mr. Vallot stated some neighbors' ditches weren't dug and some were dug to high. He asked if we could get someone to look it.

Councilman Bonin stated that in one area they couldn't dig anymore, because of the gas lines. Mayor Langlinais stated that they had some real bad problems with some neighborhoods. We clean the ditches to the original grade and to the original inflow. Councilman Foco stated that Councilman Bonin has repeatedly argued about the drainage. People complained and then when they went to dig the ditches, the people still complained. Mayor Langlinais stated that the letter was given to them out of courtesy about what was being done. Mr. Vallot complained that all of the ditches need to be dug. Councilman Bonin stated that he stopped the project and he is reviewing it, because some people down stream don't have problems. Mr. Vallot stated that they appreciate what is being done.

Administration continued:

Request #8 = Mayor Langlinais requested that Gene also put \$27,000 for the renovations of the concession stand at Arceneaux Park that we already allocated to the Parish. This would be in capital outlay general government.

Amendments to the Proposed Budget:

Gene read the amendments to the 2004/2005 Budget as requested by the Mayor, Council and the department heads:

- 1 - Add a 3% raise for all employees except police, because it already in the budget.
- 2 - Add a part-time clerk in admin \$20,000 in admin salaries. Gene stated that also taxes and benefits will be adjusted; therefore adjusting the salaries in admin from \$112,200 to \$132,200
- 3 - Fire Insurance from \$25,000 to \$28,000
- 4 - Street Maintenance from \$400,000 to \$500,000
- 5 - Capital Outlays:
 - Fire Equipment \$0 to \$20,000
 - Police (2) Cars & (6) Computers for cars from \$0 to \$93,000
 - General Gov't/Admin \$0 to \$75,000, which is \$40,000 for equipment for admin \$27,000 for Arceneaux Park and \$28,000 for Ida Crochet Park (\$25,000) and (\$3,000) for Sugartrace Park
 - Street Equipment \$0 to \$32,500 for 2 vehicles
 - Street Overlay and Re-Construction \$185,000
 - City Hall Renovation \$40,000 for back building renovations and landscaping of city hall
- 6 - Transfer to Debt Service Fund \$37,500 for the Fire Department Vehicle, which is a washout
- 7 - Water and Sewer Improvements \$314,100
- 8 - Capital Outlay for Water and Sewer \$32,500 for 2 vehicles
- 9 - Sewer charges from \$200,000 to \$214,000 for 7% rate increase

Mayor Langlinais stated the council salaries would stay the same, because all council refused a pay increase.

Therefore it was moved by Councilman Rousseau and second by Councilman Foco to adopt the proposed Operating Budget of Revenues and Expenditures for the fiscal year beginning July 1, 2004 and ending June 30, 2005 subject to the revisions listed above. Roll call:

District I = Yea	District IV = Yea
District II = Yea	District V = Yea
District III = Yea	District VI = Yea
At Large = Yea	

ENGINEER'S REPORT:

Jerry's Report:

Jerry had nothing to report on.

AUDITOR'S REPORT:

Gene stated he had nothing else.

POLICE DEPARTMENT:

Hiring a replacement officer = Chief Decou requested that the council allow him to hire a replacement officer. Moved by Councilman Rousseau and second by Councilman Foco to hire Bobby Goodrich effective July 15, 2004 as a police officer for the Broussard Police Department at a salary of \$1,775.00. Roll call:

District I = Yea	District IV = Yea
District II = Yea	District V = Yea
District III = Yea	District VI = Yea
At Large = Yea	

Chief Decou also thanked the council for this year's budget and their support.

COUNCIL BUSINESS:

Councilman Higginbotham thanked everyone all departments.

Councilman Johnson thanked Zac and the police for responding so fast to his illness and he also thanked Councilman Foco for all of his prayers.

Councilman Foco thanked everyone for a job well done.

Councilman Rousseau also thanked everyone.

Councilman Bonin said his thanks also and he thanked the Mayor.

Councilman Bonin stated that we still have a lot of people who are piling up branches on the side of the road. Mayor Langlinais stated we would bring them the container so they can put the branches in it.

Councilman Guilbeau thanked everyone. He stated that if we all work together everything will get be done.

Mayor Langlinais stated that he would like to continue the level of service and we don't have to apply for any cleanest city contest, because no one does a better job than us.

Mayor Langlinais gave a speech on how very fortunate we are to have what we do.

ADJOURN:

Meeting Adjourn =Moved by Councilman Johnson and second by Councilman Bonin to adjourn the meeting. Roll call:

District I = Yea
District II= Yea
District III = Yea
At Large = Yea

District IV = Yea
District V = Yea
District VI = Yea

S/Charles E. Langlinais, MAYOR

S/Tina G. Denais, City Clerk